Wakarusa Public Library

Board Minutes

October 8, 2024

BOARD MEMBERS PRESENT: Jane Mestach, Andy Hostetter, Sandy Wingard, Matt Bowers (Library Director), Marcia Hummel, Sue Myers, Dan Gay

ABSENT: Darlene Byland

At 5:31 Jane Mestach called the meeting to order.

Motion was made by Sandy Wingard to accept the September board minutes. Second by Marcia Hummel. Motion passed.

**Treasurers Report:** Motion was made by Dan Gay to accept and pay the October bills. Andy Hostetter second. Motion carried.

**Director’s Report:**

Matt Bowers shared an upcoming trustee training available to all the board members.

Staffing: After a recent staff resignation, some of those duties have been passed to other staff. Some staff are picking up more hours to balance the workload.

**Motion:** Motion made to increase Jane Spencer’s pay due to taking on new bookkeeping duties. Sue Myers motioned to raise pay $1.50 per hour and another $1.50 after six months if it becomes a permanent position. Jane Mestach second. Motion carried.

Matt is in talks with Boyce concerning updating the library’s bookkeeping software to Keystone. Kristin Sherk has updated the Dial-A-Story program to an alternative program.

**Decision Items:**

Budget Approval: Motion was made by Andy Hostetter to approve the 2025 budget. Dan Gay second. Motion approved.

Parking Lot Invoice: Motion was made by Jane Mestach to pay the $35,674.27 plus additional $2500 for the new parking from the Memorial Fund. Sandy Wingard second. Motion carried.

Office Chair Quote: Motion was made to pay for new office chairs using funds from the Memorial Fund by Marcia Hummel. Second by Sue Myers. Motion carried.

Open Late: Request to open an hour late for staff Christmas on Wednesday, December 18. Sue Myers motion. Jane Mestach second. Motion carried.

Decision was made to distribute the Anthem Health refund to current employees.

Meeting ended at 6:12 pm.

Jane Mestach announced the next meeting on November 12, 2024 at 5:30pm.

Andy Hostetter