Wakarusa Public Library

Board Minutes

December 10, 2024

BOARD MEMBERS PRESENT: Jane Mestach, Andy Hostetter, Darlene Byland, Sandy Wingard, Matt Bowers (Library Director), Marcia Hummel, Dan Gay, and Sue Myers

ABSENT: None

At 5:30 Jane Mestach called the meeting to order.

Motion was made by Andy Hostetter to accept the November board minutes. Second by Sandy Wingard. Motion passed.

**Treasurers Report:** Motion was made by Dan Gay to accept and pay the November bills. Marcia Hummel second. Motion carried.

**Director’s Report:**

Jane Mestach shared a report from a trustee training she attended at Middlebury Public Library.

Matt Bowers shared the 2025 Budget Order was received on December 2. It states we have received the budget amounts we requested.

Letters to Santa was instituted again this year. The library sent out 102 letters!

The library is now circulating “Break-In Bags” which are similar to a take home escape room.

The library will offer “Fine Forgiveness” from December 16-January 4.

A memorial book will be added in Nadine Lengacher’s name.

**Decision Items:**

Second Payment of Bills: Motion was made to pay second payment of December bills was made by Sue Myers. Marcia Hummel second. Motion passed.

Approval of Long-Range Plan: Motion was made by Jane Mestach to accept the new long-range plan. Darlene Byland second. Motion passed.

2025 Meeting Schedule: A motion was made by Sue Myers to approve the 2025 Library Board Meeting Schedule. Meetings will be held on the fourth Thursday of each month. November and December will be on the third Thursday of the month. In April, it will be on the 22nd. Each meeting will be 5:30 pm. Darlene Byland second. Motion carried.

Transfer of Funds: Motion was made by Marcia Hummel to approve the following transfer of funds. Dan Gay second. Motion carried.

* Transfer of $9,000 into the Repair and Maintenance Equipment fund from Repair and Maintenance Building to help cover the annual fee of $23,357.67 to SirsiDynix.
* Transfer from Furniture & Equipment to Salary of Assistants of $17,500.
* Transfer from Books to Salary of Assistants of $17,500
* Transfer from Nonprint to Salary of Library of $7,100

Salary Schedule Resolution & Staff Salaries: Motion was made by Andy Hostetter to accept the new salary increases and new salary schedule. Sue Myers second. Motion carried.

Meeting ended at 6:36 pm.

Jane Mestach announced the next meeting on January 23 at 5:30pm.

Andy Hostetter